

Director of Economic and Community Development

Salary: \$65,000 – \$80,000 (\$35.71-\$43.96/hour, based on 35-hour work week)

Location: Langham, SK

The Town of Langham (population 1,500) is seeking an energetic and innovative **Director of Economic and Community Development**. Reporting to the Town Administrator, this senior role is responsible for leading the Town's **Planning & Development** and **Recreation** departments, while advancing Langham's strategic vision for growth, investment, and community well-being.

Key Responsibilities

- Facilitate and promote community and economic development initiatives that enhance local employment and investment.
- Lead the Planning & Development department, acting as Development Officer and managing permits, zoning, and related processes.
- Develop and implement an **economic development strategy**, including updated policies, incentives, and a marketing plan.
- Coordinate communications and promotion of the Town (website, newsletters, social media, welcome packages, signage, etc.).
- Oversee Recreation & Parks operations, staff, and seasonal programming; ensure facilities are prepared and policies are up to date.
- Plan and support community events, special projects, and regional partnerships that enhance Langham's cultural and recreational offerings.
- Apply for grants and support community organizations in accessing funding opportunities.
- Build relationships with businesses, regional organizations, and residents to foster community growth and engagement.
- Prepare reports and recommendations to Council, ensuring alignment with the Town's mission, vision, and values.

Qualifications

- Post-secondary education in economic development, urban/regional planning, public administration, or a related field.
- Demonstrated experience in municipal government or community/economic development.
- Strong business planning and market analysis skills.
- Knowledge of municipal legislation, planning processes, and community development practices.
- Excellent leadership, organizational, and communication skills.
- Proficiency in Microsoft Office Suite, website management, and social media tools.

Why Join Langham?

Langham is a growing, family-friendly community located just 20 minutes northwest of Saskatoon. With new residential and commercial development opportunities, a strong sense of community, and an exciting future, this position offers the chance to **shape Langham's growth and community life for years to come**.

Application Details

Interested candidates are invited to submit a **cover letter and resume** to:

Town of Langham

Attn: Jamie Nagy, CAO

Email: admin@langham.ca

Deadline: September 15, 2025

We thank all applicants for their interest, however only those selected for an interview will be contacted.