



Employment Opportunity
Executive Director

The Mid-Sask Municipal Alliance (MSMA) is a Committed and Effective Regional Collaboration of municipalities, dedicated to serving the needs of business to support further development and enhance its limitless potential.

The MSMA is seeking an experienced and dynamic individual to join our organization as Executive Director. In this role, you will be responsible for overseeing the management and administration of a collective of municipalities in rural east-central Saskatchewan. Your primary objective will be to provide strategic leadership, operational guidance, and effective governance to ensure the efficient delivery of services in support of the sustainable development and overall well-being of the communities.

Responsibilities:

- Develop and implement a strategic vision for the municipal collective, in collaboration with elected officials, stakeholders and community members.
- Provide guidance and direction to municipal staff, fostering a culture of excellence, collaboration and innovation.
- Support and advise elected officials in setting policies, priorities, and goals that align with community needs and aspirations.
- Ensure compliance with relevant legislation, regulations, and bylaws.
- Oversee the development and implementation of effective governance practices.
- Facilitate effective meetings of the board of directors made of municipal council appointees, reporting directly to the Board Chairperson.
- Oversee the financial operations of the organization including budget development, financial planning, and reporting.
- Cultivate and maintain positive relationships with stakeholders, including elected officials, community organizations, government agencies and the public.
- Act as a spokesperson for the organization, representing their interest in external forums and promoting collaboration and partnerships.
- Provide leadership and support to municipal staff as required while advocating for regional interests and addressing common challenges.
- Support initiatives that promote business attraction, tourism, and community revitalization.
- Collaborate with stakeholders to identify and pursue economic development opportunities for regional growth.

- Foster collaboration and cooperation among urban and rural municipalities, encouraging shared services, joint initiatives, and resource pooling.
- Stay updated on relevant legislation, regulations, and policies impacting municipal operations.
- Ensure compliance with legal requirements and maintain up-to-date knowledge of emerging trends and best practices in local governance.

Knowledge and Competencies:

- Bachelor's or Master's degree in public administration, business management, or a minimum of 10 (ten) years' experience in a related field.
- Designation as a Certified Economic Developer (EcD) would be an asset.
- Significant experience in a leadership or managerial role, preferably in municipal or regional government.
- Strong knowledge of municipal governance, legislation, and regulations, particularly in Saskatchewan.
- Demonstrated ability to provide strategic direction, inspire teams, and drive organizational excellence.
- Excellent communication and interpersonal skills, with the ability to engage and collaborate with diverse stakeholders.
- Sound financial management skills, including budgeting, financial planning and reporting.
- Knowledge of economic development strategies and initiatives relevant to rural communities.
- Familiarity with infrastructure planning and development, public works and land use planning.
- Proficiency in project management, with the ability to prioritize and manage multiple priorities effectively.
- Strong problem-solving and decision-making abilities, with a solutions-oriented mindset.
- Integrity, professionalism, and commitment to transparency and accountability.

Join us in leading and empowering our municipalities in Saskatchewan to thrive and prosper. Salary will be based on qualifications & experience. The Mid-Sask Municipal Alliance offers a competitive benefits package and pension plan.

Salary Range: 80,000 – 120,000 Yearly

To apply, please submit your resume, cover letter, salary expectations, and references to the Human Resources Committee, Mid-Sask Municipal Alliance Inc. at admin.msma@sasktel.net. Applications for this Position will be open until **Friday, June 30th at Noon**. We wish to thank all candidates who apply, however only those selected for interviews will be contacted.