



Village of Lytton
Economic Development Officer

The Village of Lytton is situated at the junction of the Thompson and Fraser Rivers and acknowledges it is on the territory of the Nlaka'pamux. The Village of Lytton enjoys a dynamic area-based economy as the gateway to the Stein Valley Nlaka'pamux Provincial Park and to outdoor rafting operators and organic farm producers. The Village hosts a seasonal Farmer's Market and the annual 2 Rivers Festival. It is also home to the Lytton Chinese History Museum. To learn more about the Village of Lytton visit www.Lytton.ca.

The Economic Development Officer (EDO) will be responsible for leading the development and implementation of an economic recovery plan for the Village of Lytton. This will include short, medium and long term goals. The EDO will report to the Recovery Manager of the Village and will take a lead role in working with Council, Lytton First Nation (LFN), other area First Nations and their affiliated organizations and business entities. Other stakeholders will include Community Futures, the Chamber of Commerce, volunteers, EMBC, Province of BC, area communities and faith-based organizations to facilitate the recovery of the Lytton economy. Indigenous, Local, Provincial and Federal Governments will make emergency management decisions that have a direct impact on local businesses. The role of the EDO will be to develop an engagement plan in collaboration with regional business liaisons to connect with existing businesses and proprietors, and ensure they are receiving up to date information regarding the economic recovery of the community.

Responsibilities

- Work closely with Lytton First Nations (LFN) and other Indigenous organizations, and align economic recovery activities to those of the VOL.
- Liaise with existing businesses and proprietors to understand re-entry plans and incorporate business plans and needs into the overall economic recovery plan for the Village,
- Research relevant community and economic data that can inform the recovery plan,
- Undertake community consultation and engagement to develop the economic recovery plan and incorporate the community's vision of the future,
- Research resources that are available to support economic recovery and connect existing businesses and proprietors to those resources,
- Provide regular reports to the Recovery Manager as requested.
- Act as the first point of contact for economic development inquiries.
- Identify grant and funding opportunities, research and prepare grant and funding proposals and complete required reporting,
- Act as a liaison between local organizations, businesses, individuals, representatives of government, business and industry concerning economic development.

- Develop and implement programs and activities to support important sectors once businesses and proprietors start to return to the community.

This is a temporary position for a 1 year term (with the possibility of renewal). The salary for the position is \$67,000 plus benefits. **We strongly encourage members of the local and surrounding communities to apply.**

Interested applicants are invited to forward a cover letter and resume to Alison Poste, Recovery Manager, Village of Lytton at APoste@lytton.ca.

Applications will be welcomed until December 27, 2021, with an anticipated start date of January 10, 2022. While we thank all applicants for their emails, only those being considered further will be contacted.